



PERSON SPECIFICATION

NOTE TO APPLICANTS:

Whilst all points on the specification are important, those marked 'E' (essential) are the key requirements. You should pay particular attention to these points and provide evidence of meeting them. Failure to do so may mean that you will not be invited for interview.

JOB TITLE: Covid-19 Prevention and Outbreak Practitioner

GRADE: 7

DIRECTORATE: Families and Wellbeing

SERVICE: Public Health

CRITERIA:

Experience – (required to do the job). Consider type, paid, unpaid. Emphasis is on range and depth rather than length.

Experience of working in Health protection, as a Contact Tracer, within public health, community development or a related field. **E (A & I)**

Experience of working across a range of settings, and developing partnerships. **E (A & I)**

Experience of developing and delivering training to varied and disparate groups **E (A & I)**

Experience of analysing health data and related health information in order to identify priorities for action. **E (A & I)**

Experience of partnership and multi-agency working with a range of organisations **E (A & I)**

Skills and Abilities – Consider level and type e.g. written, verbal, numerical, supervisory or other job related skills including suitability to work with children and/or vulnerable adults.

Excellent communications skills and be able to modify communication and engagement methods according to circumstances, ensuring polite and appropriate communications at all times. **E (A & I)**

Effective project management skills **E – (A & I)**

Excellent written, verbal and interpersonal skills. **E – (A & I)**

Able to provide and receive complex and sensitive information. **E – (A & I)**

Ability to build and maintain effective working relationships with the community and all levels within statutory, voluntary and private/commercial organisations. **E – (A & I)**

Negotiation and problem-solving skills. **E – (A & I)**

Ability to apply evidence base to practice. **E – (A & I)**

Ability to work on own initiative under pressure and as an effective team member. **E – (A & I)**

Ability to recognise the importance, confidentiality and sensitivity of issues and be able to act using the utmost discretion. **E – (A & I)**

Ability to organise, prioritise and deliver work to challenging deadlines. **E – (A & I)**

Respect for others and non- judgemental attitude. **E – (A & I)**

Willingness to undertake training / further professional development. **E – (A & I)**

Good working knowledge of Microsoft Office Systems - Word, Excel, PowerPoint and Outlook, and desktop publishing packages. **E – (A & I)**

Education/Qualifications/Knowledge – Consider level and type e.g. vocational training, job-related.

Educated to degree level or equivalent in a relevant field – **E (A)**

Certificate in Health Protection or equivalent (A)

Practical knowledge of public health practice and health protection models. **E – (A & I)**

Other Requirements – Hours of work, rota pattern, working conditions, location and the requirement to drive should be stated if essential to the job. Specify if standard or enhanced CRB clearance is required.

The ability to move freely around the Warrington area. **E (A & I)**

Weekly weekend and occasional evening work/travel. **E (A & I)**

Commitment to Equal Opportunities – Consider the level of understanding and knowledge required.

Ability to understand and demonstrate commitment to equality and diversity. **E** – (A & I)

Commitment to Service Delivery/Customer Care – Consider level of knowledge required.

Ability to work in partnership with individuals and communities to improve health. **E** – (A & I)

Methods of Assessment key

**A = Application form, C = Certificate, E = Exercise, I = Interview,
P = Presentation, T= Test, AC = Assessment centre**