



PERSON SPECIFICATION

NOTE TO APPLICANTS:

Whilst all points on the specification are important, those marked 'E' (essential) are the key requirements. You should pay particular attention to these points and provide evidence of meeting them. Failure to do so may mean that you will not be invited for interview.

JOB TITLE: COVID Public Health Analyst

GRADE: Grade 8

DIRECTORATE: Families and Wellbeing

SERVICE: Public Health

CRITERIA:

<u>Experience</u> – (required to do the job). Consider type, paid, unpaid. Emphasis is on range and depth rather than length	
Experience of working with health and socio economic information sources	E (A & I)
Significant relevant experience of working in a research and intelligence environment	E (A & I)
Experience in the use of statistical methodologies for interpreting and understanding data sets	E (A & I)
Experience of analysing health data and related health information to identify local health needs in order to inform policy and practice.	E (A & I)
Experience of managing large data sets, and designing information systems and/or dashboards to present this information in a user-friendly manner.	E (A & I)
Experience of providing epidemiological information and support to a range of partners, including council departments, commissioners, CCG and other NHS partners	E (A & I)
Experience of partnership and multi-agency working with statutory, voluntary and community organisations	E (A & I)
Experience of working with primary and secondary care data sets	D (A & I)
Understanding of Caldicott, Data Protection, confidentiality and data sharing and storing procedures in the public sector	E (A & I)
<u>Skills and Abilities</u> – Consider level and type e.g. written, verbal, numerical, supervisory or other job related skills including suitability to work with children and/or vulnerable adults.	
Extensive computer literacy skills, particularly in the use of databases	E (A & I)

(Access), and in particular advanced skills with spreadsheet packages (Excel)	
Ability to use Geographical Information Systems (GIS) mapping software (MapInfo)	E (A & I)
Excellent numeracy and analytical skills	E (A & I)
Ability to analyse and present the information at various levels depending on the audience	E (A & I)
Excellent report writing skills	E (A)
Excellent presentational Skills	E (A & I)
Good communication and interpersonal skills	E (A & I)
Able to provide and receive complex and sensitive information	E (A & I)
Ability to apply evidence base to practice	E (A & I)
Ability to work on own initiative under pressure and as an effective team member	E (A & I)
Ability to recognise the importance, confidentiality and sensitivity of issues and be able to act using the utmost discretion	E (A & I)
Ability to organise, prioritise and deliver work to challenging deadlines	E (A & I)
Willingness to undertake training / further professional development	E (A & I)
<u>Education/Qualifications/Knowledge</u> – Consider level and type e.g. vocational training, job-related.	
Educated to degree level in a numerical subject or equivalent in a relevant field	E (A)
Hold or working towards postgraduate diploma in health research or public health	D (A)
Specialist public health knowledge acquired over a significant period or through extended specialist training	D (A & I)
Knowledge and experience of using geo-demographic data for analysis	D (A)
<u>Other Requirements</u>	
The ability to move freely around the Warrington and Cheshire and Merseyside area	E (A & I)
<u>Commitment to Equal Opportunities</u>	
Ability to understand and demonstrate commitment to equality and diversity	E (A & I)
<u>Commitment to Service Delivery/Customer Care</u>	
Ability to work in partnership with colleagues. Minimal direct contact with members of the public or service users	E (A & I)

Methods of Assessment key

A = Application form, C = Certificate, E = Exercise, I = Interview, P = Presentation, T= Test, AC = Assessment centre