



JOB DESCRIPTION

DIRECTORATE: FAMILIES & WELLBEING

SERVICE: PUBLIC HEALTH

POST DETAILS

Job Title:	COVID Public Health Analyst
Grade:	Grade 8
Location of Work:	Home Based/Warrington Town Centre
Directly Responsible To:	Advanced Specialist Public Health Analyst
Hours of Duty:	37 hours per week

Primary Purpose and Scope of the Job:

This post is part of the Public Health Research and Intelligence Team, which supports the work of Warrington Local Authority and Warrington Clinical Commissioning in analysing and interpreting complex and sensitive information from a wide range of local and national sources, to inform evaluation, policy, strategy and performance management.

The post holder will be the key point of contact for COVID-19 intelligence and will lead on the acquisition, use, and interpretation of COVID-19 data sets. Additionally, the post holder will provide analytical support as part of the COVID-19 recovery programme and to the wider Public Health Intelligence work plan.

The post holder will be responsible for supporting the development of effective and evidence-based COVID-19 public health intelligence. They will provide input into the process of understanding health needs in the area, addressing health inequalities, determining priorities for action, assisting wider understanding of the characteristics of the local population and actively disseminating the findings of a wide range of analysis.

WORKING RELATIONSHIPS

Wider Public Health Team
Warrington Covid-19 Complex Outbreak Consequence Management Hub
Test, Track Contain and Engage Hub for Cheshire and Merseyside
Public Health England Health Protection Team

Other Council Departments
Warrington CCG
Midlands and Lancashire CSU
Public Health Teams in neighbouring boroughs

KEY TASKS AND ACCOUNTABILITIES

- To be the lead specialist for COVID-19 datasets and methodologies; this will involve an element of teaching and training as well as providing advice.
- To interpret health intelligence implications, access evidence from research and contribute to audit and evaluation of projects and programmes.
- To provide COVID-19 intelligence to support commissioning, capacity planning and demand management strategies and programmes.
- To communicate, often highly complex, statistical analyses and concepts to specialist and non-specialist audiences in a way that they can understand the implications and the inferences arising from the analyses and be persuaded of the right course of action.
- To liaise with the Test, Track Contain and Engage Hub for Cheshire and Merseyside on the development of appropriate information flows and case management system for ensuring the timely and effective flow of information on Covid-19 cases and outbreaks.
- To provide analytical support and expertise to the Test, Track Contain and Engage Hub for Cheshire and Merseyside as and when necessary.
- To provide a specialist analytical and GIS service using software packages such as Excel/SQL, Access and MapInfo.
- To use large data sets and advanced computer skills to create intelligence reports and infographics where necessary.
- To support the training and development of individuals within the CCG, Council, and other local agencies. When applicable provide supervisory support for trainee staff.
- To provide advice and support in relation to projects being undertaken as part of the main health programme areas including informing the development of the short/long term strategies, plans and policies.
- To identify information needs of enquirers and respond appropriately. Communicating complex information effectively where there is often no precedent or where leading opinions may conflict.

- To contribute public health epidemiology sections to the Public Health Annual Report.
- To contribute analytical support to the JSNA programme.
- To contribute to research and development, which supports Health & Wellbeing Board priorities and impact on national, regional and local policies.
- To carry out the duties with full regard to the Council's Corporate Plan, the Corporate Equality and Diversity Policy, Health and Safety Policy and Social Inclusion Strategy.
- To carry out all duties with due regard to confidentiality and data protection regulations.
- To be able to travel to meet the requirements of the service
- To undertake such additional duties as are reasonably commensurate with the level of this post.

REVIEW ARRANGEMENTS

The details contained in this Job Description reflect the content of the job at the date it was prepared. However, it is inevitable that over time, the nature of the jobs may change. Existing duties may no longer be required and other duties may be gained without changing the general nature of the post or the level of responsibility entailed. Consequently, the Council will expect to revise this Job Description from time to time and will consult with the postholder at the appropriate time.

Date Job Description prepared/revised: 06/07/2020

Prepared/revised by: Joanne Bayliss/Tracy Flute