

## **PERSON SPECIFICATION**

### **NOTE TO APPLICANTS:**

**Whilst all points on the specification are important, 'D' is desirable.**

**Those marked 'E' (essential) are the key requirements. You should pay particular attention to these essential points and provide evidence of meeting them. Failure to do so may mean that you will not be invited for interview.**

**JOB TITLE: DRIVER / ESCORT  
GRADE: 5  
DIRECTORATE: ENVIRONMENT & TRANSPORT  
SERVICE: TRANSPORT FOR WARRINGTON**

### **CRITERIA:**

#### **Experience**

- |   |       |
|---|-------|
| 1. Knowledge of driving in the Warrington area (D)        | A / I |
| 2. Experience of working with aged/disabled (D)           | A / I |
| 3. Experience of driving passenger transport vehicles (D) | A / I |

#### **Skills and Abilities**

- |  |       |
|--|-------|
| 1. Good organisational skills. (E)       | A / I |
| 2. Good communication skills. (E)        | A / I |
| 3. Pleasant Manner and Caring Nature (E) | A / I |

#### **Education/Qualifications/Knowledge**

- |  |   |
|--|---|
| 1. Full clean driving licence with category D-D1 (E)         | C |
| 2. Passenger transport driving qualifications / training (D) | C |

### **Other Requirements**

- |   |       |
|---|-------|
| 1. Flexible approach to working hours, maintain availability. (E) | A / I |
| 2. Ability to follow instructions (E)                             | A / I |
| 3. Willingness to undergo an Enhanced DBS check (E)               | A / I |
| 4. Experience of transporting persons with additional needs (D)   | A / I |

### **Commitment to Equal Opportunities**

- |   |       |
|---|-------|
| 1. Empathy with the needs and requirements of aged & disabled (D)                 | A / I |
| 2. Ability to understand and demonstrate commitment to equality and diversity (E) | A / I |

### **Commitment to Service Delivery/Customer Care**

- |   |       |
|---|-------|
| 1. Provide exceptional customer service (E) | A / I |
| 2. Demonstrate empathy and compassion (E)   | A / I |

### **Methods of Assessment key**

**A = Application form, C = Certificate, E = Exercise, I = Interview,  
P = Presentation, T= Test, AC = Assessment centre**