



PERSON **SPECIFICATION**

JOB TITLE: Health Protection Coordinator

GRADE: Grade 10

DIRECTORATE: Families and Wellbeing

SERVICE: Public Health Protection and Intelligence

CRITERIA:

Experience

Essential

A/I Experience of working in health protection, health improvement, public health intelligence, or can demonstrate equivalent relevant experience

A/I Experience of managing and delivering improvement in clearly defined areas (health improvement, health protection, public health intelligence)

A/I Evidence of working effectively across partners and in partnerships (including Health, Local Government and the Voluntary sector)

A/I Experience of leading on the planning, implementing, managing and evaluating projects and initiatives, and delivering targets

Desirable:

A/I Line management experience

Skills and Abilities

Essential:

P/E The post holder should be highly numerate and be able to communicate to a wide variety of audiences (both verbal and written).

A/I The post-holder should have good project management skills

P/E Provide and receive highly complex, sensitive and contentious information, presenting information, to a wide range of stakeholders in a formal setting.

A/I Be able to work effectively in a political environment. Be able to brief and communicate complex public health problems to local authority Councillors

A/I Post holder should be able to make professionally autonomous decisions on service areas.

A/I Be credible to both professionals and the public

A/I Working within partnerships and being able to influence priorities and delivery of partner organisations.

A/I Be committed to working and engaging constructively with internal and external stakeholders on a range of business sensitive issues

A/I Ability to work on own initiative and under pressure and as an effective team member

I Willingness to undertake training / further professional development to fill in gaps in experience / qualification

Desirable:

Analytical and critical appraisal skills

Skills in team building, and training and development

Be able to work within professional boundaries and be autonomous and accountable for decision making

Education/Qualifications/Knowledge

Essential:

A/C Qualified to degree level or have equivalent relevant experience.

A/C Postgraduate qualification in public health (MPH or MSc) or equivalent qualification/demonstrable relevant experience

P/E Understands the social determinants of health, the scope of health protection and the roles and responsibilities of local and regional partners

Desirable:

Other Requirements

Essential

Emotional resilience and ability to cope with high work volumes, political pressures and conflict between professionals

Be a self-starter and be able to work autonomously to find solutions to complex problems

Able to work flexible hours and in various locations across Warrington

Able to travel freely around the borough and to regional and national meetings if necessary

Commitment to Equal Opportunities

Essential

Ability to understand and demonstrate commitment to equality and diversity

Commitment to Service Delivery/Customer Care

Essential:

Link with managers and members of other functions, to address interdependencies and ensure alignment

Recognises the benefits and value of including local communities and services users in improving outcomes

NOTE TO APPLICANTS:

Whilst all points on the specification are important, those marked 'E' (essential) are the key requirements. You should pay particular attention to these points and provide evidence of meeting them. Failure to do so may mean that you will not be invited for interview.

Methods of Assessment key

**A = application form, C = Certificate, E = Exercise, I = Interview,
P = presentation, T= Test, AC = assessment centre**