



DIRECTORATE: Families & Wellbeing Directorate

POST DETAILS:

Job Title: Qualified Youth Worker
Grade: JNC 15-18
Location of Work: Borough wide
Directly Responsible To: Early Help Team Manager
Directly Responsible For: Youth Support Workers
Hours of Duty: 37 to include evening and weekend working.

Primary Purpose and Scope of the Job:

To plan, implement, monitor and evaluate high quality early help provision to ensure young people in Warrington aged 11-19 are supported to reach their full potential. Providing tailored family centred services to families across the threshold of need within The Early Help Division.

WORKING RELATIONSHIPS:

Qualified Youth Workers are employed by Warrington Borough Council and work within their policy framework. All Warrington Borough Council Children Services Directorates teams.

All key partner agencies that contribute to the Children and Young Peoples Strategic Partnership, including but not restricted to the Police, Adult Social Care, Youth Offending Team, Drug and Alcohol Services, Voluntary, Private and Independent sector agencies and Mental Health Specialist Services

KEY TASKS AND ACCOUNTABILITIES:

1. To co-ordinate the development and delivery of innovative, appropriate and responsive programmes, through a variety of delivery methods including centre-based, detached and outreach work and targeted 1:1 support
2. To ensure all sessions are clearly defined, meeting identified needs with clear evidence of outcomes. This will involve undertaking both group work and 1:1 case management work.
3. To lead Youth Support Workers in the planning, delivery and quality assurance aspects of sessions in a given curriculum area
4. To ensure performance management and quality assurance system information is collated and entered onto relevant IT systems in a timely manner to allow for routine performance management to take place

5. To ensure case planning decision are based on early help assessments of families' needs, to identify and plan support needed and prevent escalation of need
6. To act as lead professional and undertake regular Team Around the Family meetings to ensure they're fully supported to progress and achieve desired outcomes
7. To work with families to identify areas of neglect and provide appropriate intervention to manage and reduce this
8. To develop a range of innovative and evidence based tools by providing high quality informal education, prevention and early intervention opportunities that can be utilised across a thematic area by all Qualified Youth Workers
9. To lead areas of Youth Work planning and delivery related to specialist areas of work e.g. Risky Behaviours, Emotional Wellbeing and Drug and Alcohol
10. To contribute to regular training needs analysis at team and individual level, and to respond with appropriate training and staff development opportunities, in conjunction with the Early Help Team Managers.
11. Ensure the comprehensive robust supervision, performance management and development are systematically provided for Youth Support Workers
12. To liaise and develop partnership working, with statutory and voluntary agencies as appropriate in order to ensure young people needs are identified and supported.
13. To provide information written and verbal as required to senior managers which contributes to strategic reporting to ward councillors, senior officers, commissioners etc.
14. To be responsible for the management, allocation and monitoring of any delegated externally funded budget, in conjunction with the Locality Team
15. Notwithstanding the detail in this job description, in accordance with the Council's Flexibility Policy, the job holder will undertake such work as may be determined by the Director from time to time, up to and at a level consistent with the principle responsibilities of the job.
16. The post holder is responsible for the safeguarding and promoting the welfare of children and/or vulnerable adults

REVIEW ARRANGEMENTS:

The details contained in this Job Description reflect the content of the job at the date it was prepared. However, it is inevitable that over time, the nature of the jobs may change. Existing duties may no longer be required and other duties may be gained without changing the general nature of the post or the level of responsibility entailed. Consequently, the service will expect to revise this Job Description from time to time and will consult with the post holder at the appropriate time.

Date Job Description Prepared/Revised: September 2019

Prepared/Revised By: Julie Sheppard