

## **JOB DESCRIPTION**

**DIRECTORATE:** Families and Wellbeing

**SERVICE:** Intermediate Care and Reablement

### **POST DETAILS:**

**Job Title:** Senior Reablement Support worker

**Grade:** Grade 6 SCP 19-23

**Location of Work:** Various

**Directly Responsible To:** Team Manager/Deputy Team Manager

**Directly Responsible For:** Reablement Support worker

**Hours of Duty:**

#### **Primary Purpose and Scope of the Job:**

To provide day to day supervision to a team of Reablement Support workers to ensure a quality Care Service is delivered. To attend to the personal and practical needs of the clients, aimed at helping them to achieve maximum independence. Assess and formulate care plans. Review services in line with objectives.

### **WORKING RELATIONSHIPS:**

To work under the direction of the Team Manager or Deputy Team Manager.

To respond as required to the demands of the service.

To work with other professionals to ensure the provision of high quality care services for the population of Warrington is maintained.

To Contribute to the continued success and growth of the Intermediate Care at Home Team in Line with Service and Team Plans

### **KEY TASKS AND ACCOUNTABILITIES:**

1. Respond to and organise unplanned demands and emergency situations and support staff accordingly, undertake direct tasks, e.g. routine tasks to ensure effective delivery of the services. Maintain rotas and organise annual leave, attendance to training etc.
2. Complete full risk assessments (ergonomic) of client's home – e.g. ensuring a safe working environment for care staff, making recommendations for simple equipment and minor adjustments.

3. Supervise and allocate work to a team of Reablement Support workers on a day to day basis to ensure client care plans are effectively implemented and tasks completed to the required standard, quality standards are maintained and monitored and rotas organised to ensure safe levels of cover and timeliness of client visits.
4. Monitor the service to client – review weekly. Update client files accordingly and liaise with other professionals for the benefit of the client. Document changes.
5. Ensure all services are person centred and care plans are adjusted in line with client's own needs and wishes, taking into consideration any risks, changes etc.
6. Maintain client records to ensure records are up to date and readily available and accessible, and ready for any relevant inspections.
7. Attend training to ensure own personal development is kept up to date and identify any gaps in knowledge.
8. Ensure that all care teams are motivated, trained and supervised in line with CQC regulations and standards.
9. Hold regular team meetings to cascade the objectives of the wider team. Report to Team Manager any issues which may cause concern.

### **REVIEW ARRANGEMENTS:**

The details contained in this Job Description reflect the content of the job at the date it was prepared and is not an exhaustive list. It is inevitable that over time, the nature of the post may change. Existing duties may no longer be required and other duties may be gained without changing the general nature of the post or the level of responsibility entailed. Consequently, the Council will expect to revise this Job Description from time to time and will consult with the postholder at the appropriate time.

**Date Job Description Prepared/Revised:** \_\_\_\_\_

**Prepared/Revised By:** \_\_\_\_\_

**Agreed Job Description Signed By Holder:** \_\_\_\_\_  
(To be signed only following appointment)

**Date Job Description signed by Holder:** \_\_\_\_\_